

## PRIVACY AND DATA PROTECTION POLICY

Date of last update: 09/10/2024

Welcome, through this Privacy Policy and Treatment of Personal Data, from now on the “Policy”, we regulate the treatment of the personal data of those who participate in the Regional Open Call “From the Battery to the Potential” through the application of their sustainable business models in the Sikuni platform, from now on the “Platform”, who participate in the organization, development, and evaluation of the program in general, and the data of third parties, which are treated within the framework of the program.

The Call is a program that seeks to identify and evaluate sustainable business models for recycling used lithium-ion batteries or for proposing a second use of lithium batteries in electric vehicles and electric storage systems in Latin America and the Caribbean.

You, the persons who use the Platform, whether registered or not, and the persons who participate in the organization, development, and evaluation of the Program in general, will be referred to in this document as USER or OWNER, who must accept the following Privacy Policies “Privacy Policies”, taking into account the following beforehand:

### 1. Definitions.

**User or Holder:** The PHYSICAL person, who uses the services of the Platform and/or the website of the Call even without having an account, who participates in the organization, development, and evaluation of the program, with whom the personal data are related.

**Personal data:** Any information about an identified or identifiable physical person; an identifiable person is someone whose identity can be determined, directly or indirectly, particularly by an identifier like a name, an identification number, location data, an online identifier, or one or more elements specific to the physical, physiological, genetic, mental, economic, cultural or social identity of that person.

**Data Processing (or “Processing”):** Any operation or set of operations on personal data, such as collection, storage, use, circulation, or deletion.

**Data Controller:** Natural or legal person, public or private, who by himself or in association with others, determines the purposes and means of data Processing.

**Data Processor:** The natural or legal person, public authority, service, or other body that processes personal data on behalf of the data controller.

**Database:** Organized set of personal data that is the object of Processing.

**General Data Protection Regulation:** Hereinafter referred to as "GDPR." It governs data protection throughout the European Union, regardless of where the data is processed.

**Regional open call:** The process by which individuals, organizations, or companies within a specific region are invited to submit proposals, projects, or initiatives to foster participation, collaboration, and development in areas such as culture, innovation, environment, or social development.

**Call.** Refers to the Regional Open Call "From Battery to Potential".

**Participants.** All individuals who submit their Initiatives to the Call, intending to promote business models in the circular lithium battery economy.

**Sustainable business models:** These business approaches integrate economic, social, and environmental practices into their strategy, aiming to generate long-term value without compromising resources for future generations, balancing profitability with social responsibility and environmental respect.

**Lithium-ion batteries:** Energy storage devices that use lithium as one of their key components. They operate by moving lithium ions between the anode and the cathode during charging and discharging, offering high energy density, long lifespan, and low weight.

## 2. Principles.

In the Processing of your personal data, the following principles are applied, without excluding the other principles regulated and mentioned in the GDPR.

**Principle of legality:** The data of our USERS are treated in accordance with the provisions of the laws governing the matter and other provisions that develop them. We do not process partial, incomplete, fractioned, or misleading data.

**Principle of purpose:** The Processing of our users' data obeys a defined, legitimate, explicit, and informed purpose, following the laws in force and the General Regulation on the Protection of Personal Data. In this document, the USER can know the purposes of the Processing of their data.

**Principle of freedom:** We process data only with the prior, express, and informed consent of the OWNER. Personal data may not be obtained or disclosed without prior authorization, or in the absence of legal or judicial mandate that relieves the consent.

**Principle of transparency:** We guarantee the right of the OWNER to obtain at any time and without restrictions, the information related to the Processing of their personal data

(such as, for example, the identity of the Data Controller, the purpose or the transfer of data to third parties).

**Security principle:** The information subject to Processing is handled with the technical, human, and administrative measures necessary to provide security to the records avoiding its adulteration, loss, consultation, use, or unauthorized or fraudulent access.

**Principle of confidentiality:** All those involved in the Processing of personal data are obliged to guarantee the confidentiality of the information, even after the end of their relationship with any of the tasks involved in the Processing.

**The principle of limitation of the conservation period:** The retention of data is limited to the purposes that the Processing pursues. Once these purposes have been achieved, the data are erased or, at least, stripped of any element allowing the identification of the data subjects.

### 3. Who does this Policy apply to?

This Policy applies to individuals who participate in the Call through the application of their sustainable business models in the Platform, those who participate in the organization, development, and evaluation of the program in general, and to third parties to whom their personal data is processed in the framework of the program.

### 4. Who is the Data Controller?

The person responsible for the processing of the personal data of the OWNERS is:

- **SIKUANINET S.A.S** identified with NIT: 900389491
- **Mail:** [datospersonales@delabateriaalpotencial.com](mailto:datospersonales@delabateriaalpotencial.com)
- **Telephone number:** +57 1 3107699631
- **Address:** Bogota, Republic of Colombia

### 5. Authorization of the OWNER for Data Processing.

The Data Controller requires the free, prior, express, and informed consent of the OWNER for the processing of personal data, except in cases expressly authorized by law. Such authorization shall be granted by the OWNER, who must prove his identity sufficiently, according to the form of the Platform and in the postulation to the Call.

We collect your personal information through different means, such as our Platform, social networks, and forms, but you will always be informed at the time of collection through informative clauses, about the purpose and legal basis of the collection, the recipients of the data and the period of conservation of your information, as well as the alternatives that you have to exercise your rights regarding data protection.

In general, the personal information that we process may be limited to the following identifying information: Name, identification, country of residence, physical address, e-mail address, contact telephone number, or other information that is necessary for the Call.

The Platform may use social networks, and this is another way to reach USERS. The information collected through the messages and communications you post may contain personal information that is available online and accessible to the public. These social networks have their privacy policies explaining how they use and share your information, so USERS are advised to consult them before using them to confirm that they agree with how their information is collected, treated, and shared.

Through the web page of the Call, we collect information related to your navigation through the use of cookies. These tools allow the automatic activation of certain features and functionalities, improving the USER's navigation experience.

Cookies do not include any information about the USER, except their password in case a login to the website is required, which is deleted at the end of the session (usually after twenty-four (24) hours). Most browsers allow you to erase cookies from your hard drive, accept cookie blocking, or receive a warning before cookies are stored. To delete or disable the local storage option the USER must use the configuration option according to the specific instructions provided by the technology provider. However, if the USER blocks or decides to delete cookies, his/her online browsing experience may be limited.

The authorization of the Holder will not be necessary in cases expressly excluded by the GDPR and/or indicated by the applicable law on personal data protection.

## **6. What are the Purposes and Uses of the Data?**

The Data Controller will carry out operations that include personal data collection, storage, use, circulation, and/or deletion. This processing will be carried out exclusively for the purposes authorized and provided for in this Policy and the specific authorizations granted by the OWNER. Personal data will be processed for the following purposes:

### **Purposes related to the use of the Platform:**

- Collect, store, use, and circulate the personal data of the USERS to carry out the evaluation and selection of the participants of the “From Battery to Potential” program.
- To advance administrative, commercial, promotional, informative, marketing, sales, and other activities related to the development of the program.
- Share non-sensitive information with strategic allies for the contracting of products and services, risk management, complaints, and commercial management, complying with each one of the legal requirements for this purpose.
- Perform analysis to improve the USER's experience within the Platform.
- To have access control of the Platform.
- Perform statistical analysis.

**Purposes related to the execution of the Call for Proposals:**

- To consult the members of the Evaluation Committee in lists or databases of national or international organizations in which the identity of persons or companies that have or have had links or activities related to money laundering, drug trafficking or financing of terrorism, and other restrictive, binding lists for the prevention of fraud, corruption, and money laundering.
- Consult the employment and contractual background of the members of the Evaluation Committee to avoid conflicts of interest in the development of their functions within the Call for Proposals.
- Collect, store, use, and circulate the personal data of the USERS to evaluate and select the participants of the “From the Battery to the Potential” program.
- To advance administrative, commercial, promotional, informative, marketing, sales, and other activities related to the development of the program.
- Transmit the personal data of the USERS to the Organizing Entities (Understanding as Organizing Entities of the Call, the Inter-American Development Bank, IDOM CONSULTING, ENGINEERING, ARCHIECTURE S.A.U and SIKUANINET S.A.S).
- Transmit the personal data of the USERS applied to the program and the information of their projects, to third parties interested in implementing the sustainable business models presented by them in the Call.

- Use and disclose the images for promotional purposes and visualization of the results of the program.
- To defend the program in legal proceedings.

### **7. USER Responsibility.**

By providing us with their data through the different service channels, the USER guarantees that they are over eighteen (18) years of age and that the information provided is true, accurate, complete, and up-to-date. The USER confirms that they are responsible for the accuracy of the information provided and will keep it updated to reflect their actual situation, assuming responsibility for any false or inaccurate data they may provide, as well as for any direct or indirect damages that may arise as a result.

### **8. How long do we keep personal data?**

We only keep your data for the time necessary to fulfill the purpose for which it was collected and to comply with legal obligations.

In any case, we will keep your personal information as long as there is a contractual relationship that binds us or you do not exercise your right of deletion and/or limitation of data processing, in which case, the information will be blocked without giving use beyond its conservation, while it may be necessary for the exercise or defense of claims or may arise some kind of liability that had to be addressed.

### **9. What are your rights regarding the processing of your data and how can you exercise them?**

Data protection regulations allow you to exercise your rights of access, rectification, erasure or withdrawal, data portability, opposition, and restriction of Processing. Our USERS, both those within the European Union and those outside of it, can exercise their rights by submitting a request to the Data Controller, which must contain at least the following information:

- Name of the OWNER and their representatives, if applicable.

- Specific request for information or the right they wish to exercise access, update, rectification, opposition, portability, restriction, withdrawal, or erasure of consent for the processing of personal data.
- Physical and/or electronic address for notifications.
- Supporting documents for the request.
- Signature of the request by the OWNER.

The following means are available to USERS to exercise their rights:

By sending an email to: [datospersonales@delabateriaalpotencial.com](mailto:datospersonales@delabateriaalpotencial.com).

The OWNER and/or interested party wishing to exercise their rights must prove their identity by providing a copy of the relevant document and their identification. If the OWNER is represented by a third party, the respective power of attorney must be provided; in this case, the representative must also verify their identity as specified, to ensure that we only respond to the data subject or their legal representative.

## 10. What is the Data Controller's time to respond to the request?

**Users located in the European Union:** The Data Controller will respond within a maximum period of one (1) month from receipt of the request. This period may be extended for a further two (2) months if necessary, taking into account the complexity and number of requests. If extended, the Data Controller shall inform the data subject of such extensions within one (1) month of receipt of the request, stating the reasons for the delay.

Requests from USERS outside the European Union will be answered within a maximum of ten (10) working days from the date of receipt, in the case of queries. In case of impossibility to attend the consultation within such term, the interested party will be informed before the expiration of the ten (10) days, stating the reasons for the delay and indicating the date on which the consultation will be attended, which in no case may exceed five (5) working days following the expiration of the first term.

If it is a complaint, it will be resolved within a maximum period of fifteen (15) business days from the date of receipt. If it is not possible to address the complaint within that time frame, the interested party will be informed of the reasons for the delay and the date by which it will be addressed, which in no case may exceed eight (8) business days following the expiration of the initial period. If the complaint submitted by the USER is incomplete, the interested

party will be asked to provide the missing information within five (5) days. Two (2) months have passed from the date of the request without the applicant submitting the required information, it will be understood that they have withdrawn their request.

### **11. Transfer and transmission of personal data.**

In compliance with applicable regulations, this Policy, and other internal provisions, the Data Controller carries out operations for the Transfer and Transmission of Personal Data (solely within the framework of the contractual or commercial relationship that the Data Controller has with its business partners or other third parties). Transmission and/or Transfer are understood as the possibility for third parties to process Personal Data provided by the Data Controller, either as Processors (i.e., on behalf of and under the orders of the Data Controller) or as Controllers (i.e., on their behalf and discretion).

These third parties may be in Latin America, the Caribbean, Spain, or other countries that may or may not be on the list of destinations or safe harbors defined by the Spanish Personal Data Protection Authority, but the Data Controller will make every effort to demand that the third party to whom the Personal Data is shared has the aspects that guarantee the integrity, availability, continuity, and confidentiality of the Personal Data as well as to demand other limitations on its processing. These third parties may hire other third parties to fulfill their obligations with the Data Controller but under conditions of equivalent protection. Likewise, your personal information will be available to the Judges in case of complying with judicial or administrative orders.

### **12. Security procedures: What does the Data Controller do for the security of your data?**

The Data Controller foresees, takes care of, and adopts the technical, human, and administrative measures that are necessary to maintain the security of the USERS' information and strives to prevent its loss, adulteration, access, or consultation by unauthorized third parties through industry standard technologies and internal procedures.

Likewise, the Data Controller has the following protection measures:

- Security protocols and access to information systems, storage, and processing, including physical measures to control security risks.



- The Data Controller has to notify Users within seventy-two (72) hours if there is a breach of information security.
- Access to the different databases is restricted even for employees and collaborators.
- All employees and third parties have signed confidentiality clauses in their contracts and are committed to the proper handling of databases in compliance with the guidelines on information processing established by law.
- Documents or electronic media (CDs, pen drives, hard disks, etc.) containing personal data shall not be disposed of without guaranteeing their effective destruction.
- Devices and computers used for the storage and processing of personal data are kept up to date as much as possible.
- To prevent improper remote access to personal data, the existence of an activated and correctly configured firewall shall be ensured in those computers and devices where personal data storage and/or processing is carried out.
- When it is necessary to extract personal data outside the premises where it is processed, either by physical or electronic means, the possibility of using an encryption method to ensure the confidentiality of personal data in the event of improper access to the information should be assessed.
- Backups: Periodically a backup copy will be made in the cloud to allow the recovery of personal data in case of loss of information.
- The servers where the data is stored have SSL Secure Sockets Layer (Secure Sockets Layer) certificates for the secure exchange of information. In addition, the information is encapsulated in Docker containers, which limits access to the information.

All these security measures are reviewed periodically to ensure their adequacy and effectiveness. However, the Data Controller cannot guarantee the absolute security of the information, as there is no security system that is impenetrable, so in the event that any information under our control is compromised by a security breach, we will take appropriate measures to investigate the incident and notify the competent authority.

### **13. Changes to the Privacy Policy.**

The Data Controller reserves the right to modify these Policies at any time. Any changes to the Privacy Policy will be effective as of the “last update” and the continued use of the service by the User on the date of last revision will constitute acceptance of this Policy.

For any clarification regarding this document, you can send us a message to the following e-mail: [datospersonales@delabateriaalpotencial.com](mailto:datospersonales@delabateriaalpotencial.com).